

State of Illinois
Department of Central Management Services
Bureau of Personnel
Springfield, Illinois 62706

Supplementary Examination Announcement

INTERNAL AUDITOR I - 21721

Monthly Salary Range: *\$3143 - \$4611

General Duties: An Internal Auditor I conducts internal or internal/external audits of simple and complex programs including financial, operational and compliance audits; in accordance with approved audit guidelines and completes specific phases of complex audits; prepares audit reports for review by a higher level auditor; compiles and analyzes internal audit data; prepares audit reports, summarizing the work performed, detailing the findings, detailing the deficiencies and developing recommendations for correcting the deficiencies.

The requirements for a minimal passing grade are as follows:

Training and Experience: Possession of a Bachelor's degree with course work in auditing, business management, public administration, economics, computer science, accounting or other related subjects, plus completion of internal auditor training as a Internal Auditor Trainee; or possession of a Bachelor's degree plus two years of professional auditing experience. May require an appropriate valid driver's license and ability to travel to remote audit sites.

Tests and Weights: Training and experience 100%.

Length of Eligibility Period: One year.

Counties in which Positions are Established: Cook, Sangamon, Williamson and Winnebago.

Counties listed include all counties in which positions have been established, and does not represent immediate openings. This listing is based on information currently available and is subject to change.

YOU NEED NOT APPEAR AT A TEST CENTER FOR THIS EXAMINATION.

Send a completed application (CMS-100) to the Department of Central Management Services, Bureau of Personnel, Room 500, Stratton Office Building, Springfield, Illinois 62706. Your training and experience will be evaluated from your application.

AN EQUAL OPPORTUNITY EMPLOYER

3-7-94 *(RC-062-17) Salary 1-1-06
(MC-05 \$2674 - 4775) Salary 12-2-05
Counties Updated 4-19-06
Grade Statement Added 5-07-02